

RESUME



RACHANA BISOYI

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OBJECTIVE

To work with an organization where can learn new skills and increase my abilities for the organizational goal as well as my self.

EDUCATIONAL QUALIFICATION

- **Compleat graduation at BERHAMPUR UNIVERSITY IN 2023 mark 65.11%.**
- **Passed out 12th from CBSE IN 2020 mark 53%.**
- **Passed out 10 from CBSE IN 2018 mark 60%.**
- **Complete PGDCA from INFOTECH COMPUTER EDUCATION, Mark 81%**

WORK EXPERIENCE

Having 1year experience in computer data entry and telecalling.

STRENGTH& HOBBIES

Having a good communication skill, punctuality and also a quick learner.
Writing, Drawing Picture.

PRESONAL DETEILS

Father's Name	:Kailash chandra Bisoyi
Mother's Name	:Runu Bisoyi
Date of Birth	:01/10/2002
Address	:At: Kharida, post Arakhapur, p/s- Buguda ,via-Blipadara, Dist –Ganjam , Odisha, Pin-761117
Marital status/Gender	:Unmarried/female
Language Known	: odia , Hindi, English
Religion/Category	:Hindu, OBC

DECLARATION

I here by declare that the information furnished above is true to the best of my knowledge and I hold responsible myself for any irregularities found.

Place.....

Date.....

signature of the candidate.

